

JOB DESCRIPTION FORM



POSITION OVERVIEW

TITLE:	CAADP M&E Adviser	DURATION:	12 Months
REPORTS TO:	Head of Food Security Division, African Union Commission, Department of Rural Economy and Agriculture (AUC-DREA)	RECRUITMENT TYPE:	Consultancy

POSITION SUMMARY

The CAADP Monitoring and Evaluation (M&E) Adviser will work under close supervision of the CAADP Team Leader and reporting to the Head of Food Security Division at AUC-DREA. The M&E Adviser will develop strategic documents and tools to support tracking, monitoring, and evaluation of the implementation of the Comprehensive Africa Agriculture Development Programme (CAADP).

DUTIES & RESPONSIBILITIES

- Provide technical support to strengthening national mutual accountability systems in the context of the CAADP Biennial Review reporting.
- Establish and strengthen links with relevant partners and institutions to ensure a consistent and coherent approach to agricultural sector performance data collection and reporting.
- Establish and maintain expert reference groups in support to support tracking, monitoring, and reporting the implementation of CAADP.
- Coordinate the compilation of CAADP biennial review report for submission to AU policy organs.
- Provide regular guidance to the staff of the department on results-based planning and reporting.
- Contribute to preparation of annual work plans and budget.
- Establish and operationalize learning and sharing platforms to inform evidence-based advocacy and decision making.
- Perform any other duties as assigned by the supervisor.

EDUCATION & TRAINING

- A minimum of a master's degree in statistics, mathematics, agricultural economics, social or development sciences, or monitoring and evaluation.
- At least ten years of experience in the field of project planning and programme monitoring and evaluation.

KNOWLEDGE & EXPERIENCE

- Proven experience of programme management methodologies and practice.
- Excellent analytical, problem solving, and strategic thinking skills.
- Advanced knowledge of planning, monitoring, and evaluation methodologies.
- Ability to synthesize and help stakeholders identify strategic priorities in complex work programs.
- Ability to manage effectively multi-stakeholder planning and M&E processes.
- Proven ability to communicate effectively both orally and in writing.
- Solid management skills and good team spirit.

SKILLS & ABILITIES

- Good human resources management skills including excellent communication, interpersonal, and diplomatic skills;
- Ability to prioritize tasks.
- Capacity to meet deadlines effectively.
- Strong analytical and organizational skills, including ability to manage time.
- Demonstrates strong oral and written communication skills.

To apply, submit cover letter and CV to hq-office@akademiya2063.org by September 22, 2020.